



Arizona Department of Education
Research and Evaluation
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MEMORANDUM

TO: District Superintendents and Charter School Administrators

FROM: Alphonse Damas, Ph.D, Director of Integrated Data Management,
Research and Evaluation

DATE: June 21, 2005

SUBJECT: Year End Enrollment Report
(REF: RE05007-E)

DUE DATE: June 30, 2005- 2005 Year End Enrollment Report

This memo is to inform you that data collection for Year End Enrollment through SAIS is open for submission. **The Year End Report will be extracted from SAIS data.** Your assistance is greatly appreciated.

The Year End Enrollment data are used to compute student attrition and retention rates, which are part of the high school Achievement Profiles. A.R.S. 15-241.B states, "Each school shall submit to the department any data that are required and requested and that are necessary to compile the achievement profile. A school that fails to submit the information that is necessary is not eligible to receive monies from the classroom site fund established by §15-997."

Due Dates

Please have all codes sent to SAIS before the deadline of June 30, 2005.

Questions or Concerns

If you have any questions or concerns, please email them to gradrate@ade.az.gov